

NDID EXECUTIVE BOARD MEETING
Meeting Minutes

Date: November 1, 2010

Location: Atomic Coffee on Broadway

Time: 11:30AM

- I. Call to Order: Welcome
- II. Old Business
 - a. Secretary's Report
 - i. Any forms please email Adrienne at Secretary@ndid.org so that she can create a complete record
 - ii. Adrienne working on creating EB Master Contact List: watch your inbox!
 - iii. Adrienne needs to meet with Karla to learn how to post minutes to the website
 - b. Website
 - i. Admin capabilities for ndid.org only available under the position name
 - ii. ATMAIL issues...use both personal & NDID Atmail until we get used to ATMAIL
 1. GOAL: Switch over completely to ATMAIL by Jan. 1, 2011
 - iii. Amy is drafting a letter asking for instructions within what we've already paid Studio 7
 - c. Treasurer
 - i. Accountant friend is reviewing 501c letter we received from the state to ensure we are doing what we need to do
- III. New Business
 - a. Treasury Report
 - i. \$1130.75 deposited from membership dues
 - ii. \$22,730.95 in checking account as of November 1, 2010
 - b. Membership Report
 - i. How's it going?
 1. Amy will send out a reminder
 2. On the website...figuring out how to organize members in order to categorize by membership type, etc.
 - c. Committee Updates & Goals
 - i. Scholarship Committee - Leah
 1. Nothing new to report
 - ii. Christmas Party – December 7 - Jenna
 1. Ideas: Wasabi/Drunken Noodle

- 2. Budget \$1000
- iii. Canstruction – Brianna & Jo
 - 1. April 1-10 reserved at West Acres
 - a. Set-up April 1
 - b. Build April 2
 - c. Tear down April 10
 - 2. YAF member is Amy Jo Mattison
 - 3. Kickoff is November 18, 5:30PM at Great Plains Food Bank
- iv. Membership - Shelly
 - 1. Tailgating still on the brainstorm list ☺
 - 2. NDSU involvement/student & professor memberships
 - 3. Waiving late fees this year
 - a. Possibly in future years offer a discount if members sign up by a certain date
- v. Newsletter - Amanda
 - 1. **Congratulations** Amanda on your new baby boy!!!
- vi. NCIDQ/Step Workshop - Amanda
 - 1. We know of a few members who are planning to take NCIDQ in Fall 2011
- vii. NDSU/Student Liaison - Donna
 - 1. Student Rep is Teresa
- viii. Showcase – Joan
 - 1. Committee will determine the date, possibly May or June
 - 2. Joan needs emails in order to contact the members who signed up to be on the committee
 - 3. Joan working on finding a chairperson to hand the committee off to
- ix. Community Projects – Joan
 - 1. Adopt-a-Family – Leah
 - 2. Make A Wish
 - a. Discussed to be in the spring of non-Canstruction years
 - 3. CEUs – Amy
 - a. Working on getting the committee together to get them off and running
 - b. Idea: Fergeson with chef's from Maxwell
 - i. Turn "party" idea into CEU
 - 4. PR
 - a. Amy is handing off press releases to Adrienne to be written

- 5. Walking tour with Ron Ramsey
 - a. Still trying to find a date that works for him
 - x. Outreach
- IV. Next Meeting
- a. January 3 at 11:30AM
 - i. Will check-in with EB to ensure Mondays still work

Executive Board Members Present: Amy Nash, Brianna Engelstad, Jo Jensen, Kami Pederson, Joan Nelson, Karla Deplazes, Shelly Richard, Adrienne Weigel